



MEMBER'S APPLICATION TO BE GRANTED PDUs

APPLICANT IDENTIFICATION

Name of applicant: _____

Address: _____ City: _____

Province: _____ Postal code: _____

Telephone: _____ Extension: _____

Fax: _____

E-mail: _____

Authority certificate no. _____

DESCRIPTION OF TRAINING ACTIVITY

Name of supplier: _____

Name of trainer: _____

Title of activity: _____

Date of activity: _____

Location of activity: _____ Length of activity (excluding meals): _____

No. of PDUs requested: _____
(1 hour = 1 PDU)

TYPE OF ACTIVITY

Activity given during a convention
or a symposium (workshop, seminar,
training session)

Classroom course

Distance learning

On-line course

Other, explain: _____



MEMBER'S APPLICATION TO BE GRANTED PDUs (cont.)

CATEGORY AND SUBJECTS

Administration

- Management
- Financial accounting
- Economics
- Marketing
- Human resources management
- Information systems management
- Business strategies

Insurance Techniques

- Personal lines automobile insurance
- Home insurance
- Commercial lines insurance
- Building services
- Loss prevention
- Risk management
- Claims adjustment
- Investigation techniques

Law and Legislation

- Damage insurance legislation and regulations

- Ethics and the professional practice of damage insurance
- Civil law
- Laws and regulations pertaining to the protection of personal information
- Commercial law

Professional Development

- Sales techniques
- Data processing
- Knowledge transmission methods
- Customer service

DOCUMENTS TO BE SENT TO THE CHAD

- The training activity's course plan, including general objectives, specific objectives and the length of time required to cover each area;
- The complete resume of each trainer, showing the relevance of their experience;
- Proof of attendance or successful completion;
- The duly completed *Application for the Granting of PDU: Fee Calculation Form*;
- Payment*.

Chambre de l'assurance de dommages

Professional Development Department
 999 de Maisonneuve Blvd. West, Suite 1200, Montreal, QC H3A 3L4
 Tel: 514-842-2591 or 1-800-361-7288 Fax: 514-842-3138